

Affidavit for Florida Residency

Florida Residency for Tuition Purposes

To receive the Florida resident tuition rate, you must be classified as a Florida resident for tuition purposes. To verify this classification, you will be asked to provide a minimum of two pieces of current (non-expired) evidence issued at least 12 months prior to the first day of the term.

RESIDENCY GUIDELINES

- To qualify as a Florida resident for tuition purposes, you and your claimant must be either a U.S. citizen or a permanent Foreign National or a legal Foreign National authorized by the United States Citizenship and Immigration Services (USCIS), who has maintained legal residence in Florida for at least 12 months.
- When providing information for Florida residency, no single document shall be conclusive. You or your claimant must provide a **MINIMUM** of **TWO** pieces of current (non-expired) documents issued at least 12 months prior to the first day of the term. Additional documents may be required. (see page 3 for details) **The burden of providing clear and convincing documentation that justifies the institution's classification of a student as a resident for tuition purposes rests with the student, or if the student is a dependent, his or her parent.**
- You must be classified as a Florida resident for tuition purposes **before the first day of the term you are planning to attend**. If you fail to turn in any documentation proving Florida residency or do not fill out the residency form in full, you will be considered an out-of-state student. Please refer to Seminole State College's "Residency for Tuition Purposes Policy" for further information.
- If you have a different last name than your parent, you will need to supply additional documentation to prove the relationship. (see page 2 Dependency status)
- Legal residence in Florida is established when legal ties to the state are made. Therefore, the student must provide evidence which proves that they or their claimant meets the legal requirements to qualify as a Florida resident for tuition purposes.
- If an applicant qualifies for a residency exception or qualification, then appropriate documentation must be submitted to evidence entitlement to that exception or qualification. Such evidence is generally specific to the type of residency exception or qualification being claimed by the applicant. See section 1009.21 of the Florida Statute.
- Living or attending school in Florida will not, in itself, establish residency. A student who depends on out-of-state parents for support is presumed to be a legal resident of the same state as his or her parents. Florida Statute on residency, Section 1009.21, classifies a student as a dependent or an independent student based on United States Internal Revenue Service Income Tax Codes.
- Each student is required to meet the qualifications for Florida residency tuition. Your spouse cannot be used as your claimant for classification.
- If you are claiming in-state residency status, please provide this form along with copies of your documentation. You may hand-deliver the information to the Admissions Office or Student Affairs Division at any Seminole State College campus or mail it to:

Seminole State College of Florida, Admissions Office
100 Weldon Blvd., Sanford, FL 32773
407.708.2050

DEPENDENCY STATUS

The **“claimant”** is the person providing documentation to prove Florida residency. To determine if you are claiming dependent status or independent status, consider the following listed below. **The burden of providing clear and convincing documentation that justifies the institution’s classification of a student as a resident for tuition purposes rests with the claimant.**

ARE YOU A DEPENDENT?

A student, whether living with his or her parents, who is eligible to be claimed by his or her parents under the Federal Income Tax Code shall be classified as a dependent student. In general, the IRS requires that a “qualifying child” meet six tests:

1. The child must be your son, daughter, or stepchild.
2. The child must be
 - (a) under age 19 at the end of the year and younger than you (or your spouse, if filing jointly),
 - (b) under age 24 at the end of the year and a full-time student and younger than you (or your spouse, if filing jointly) , or
 - (c) any age if permanently and totally disabled.
3. The child must have lived with you for more than half of the year subject to IRS exceptions.
4. The child must not have provided more than half of his/her own support for the year.
5. The child is not filing a joint return for the year (unless that joint return is filed only as a claim for refund).
6. If the child meets the rules to be a qualifying child of more than one person, you must be the person entitled to claim the child as a qualifying child.

Note: If your last name is not the same as your parent’s, you must provide one of the following documentation:

- Your birth certificate with your parent’s current/former last name.
- A copy of the claimant’s marriage or divorce papers to show the progression of name change that differs from yours.
- A legal document that shows the relationship to the qualifying child.

ARE YOU A INDEPENDENT?

A student who meets any one of the following criteria shall be classified as independent for the determination of residency for tuition purposes.

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought;
2. The student is married (must provide the marriage certificate/license);
3. The student has children who receive more than half of their support from the student;
4. The student has other dependents who live with and receive more than half of their support from the student;
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training;
6. Both of the student’s parents are deceased or the student is or was (until the age of 18) one of the following: a ward/dependent of the court or; in foster care;
7. The student is determined an unaccompanied homeless by a school district homeless liaison, emergency shelter or transitional housing program.

CITIZENSHIP

Note: If you are not a U.S. citizen, you must provide original foreign national documents for the student (original documentation is required).

RESIDENCY DOCUMENTATION

When providing documents for Florida residency, no single document shall be conclusive, **a minimum of two documents are required with at least one document provided from the “first tier.”** You or your claimant must provide a **MINIMUM** of **TWO** pieces of current (non-expired) documents issued at least 12 months prior to the first day of the term. The college may request additional documents beyond the two required.

The burden of providing clear and convincing documentation that justifies the institution’s classification of a student as a resident for tuition purposes rests with the student, or if the student is a dependent, his or her parent.

RESIDENCY DOCUMENTATION

First Tier (at least one document submitted must be from this list)

- A Florida driver’s license or a State of Florida identification card. (Also required to prove identity)
- A Florida voter’s registration card.
- A Florida vehicle registration.
- Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual’s parent if the individual is a dependent child.
- Proof of a homestead exemption in Florida.
- Transcripts from a Florida high school for multiple years (2 or more years) if the Florida high school diploma or GED was earned within the last 12 months.
- Proof of permanent full-time employment in Florida for at least 30 hours per week for a consecutive 12-month period.

Second Tier (may be used in conjunction with two documents from First Tier)

- A declaration of domicile in Florida.
- A Florida professional or occupational license.
- Florida incorporation.
- A document evidencing family ties in Florida.
- Proof of membership in a Florida-based charitable or professional organization.
- Any other documentation that supports the student’s request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida.

Examples of documents that may not be used

- Hunting/fishing licenses
- Library cards
- Shopping club/rental cards
- Birth certificate
- Passport
- Insurance cards

EXCEPTIONS

If you are claiming Florida residency under a Statutory Exemption or Qualification as stated in Section 1009.21 F.S., and listed in the most recent adoption of the “Guidelines on Florida Residency for Tuition Purposes” by the State Articulation Coordinating Committee, you must provide the relevant documentation for the exemption you are claiming.

RESIDENCY AFFIDAVIT FORM

Please supply supporting documentation.

| FOR OFFICE USE ONLY | |
|---------------------|----------------------|
| Term: _____ | Date Received: _____ |
| Approved: _____ | Denied: _____ |
| By: _____ | |

STUDENT INFORMATION:

Name of Student: _____

Telephone Number: (_____) _____ - _____ Email: _____

Student ID Number: _____ Social Security Number: _____ - _____ - _____

Non-U.S. Citizen Resident Alien Number: _____
(Must provide original document)

CLAIMANT INFORMATION:

Name of Claimant: _____

Date of Birth: _____ / _____ / _____ Relationship to Student: _____

Telephone Number: (_____) _____ - _____ Email: _____

Permanent Legal Address of Claimant:

| | | | |
|--------------|------------|-------------|-----------|
| Street _____ | City _____ | State _____ | ZIP _____ |
|--------------|------------|-------------|-----------|

Date claimant began establishing legal Florida residence and domicile: _____
(The date claimant began living in Florida) Month / Day / Year

Non-U.S. Citizen Resident Alien Number: _____
(Must provide original document)

Lists of documents provided:

- | | |
|----------|--------------------|
| 1. _____ | Date issued: _____ |
| 2. _____ | Date issued: _____ |
| 3. _____ | Date issued: _____ |
| 4. _____ | Date issued: _____ |
| 5. _____ | Date issued: _____ |
| 6. _____ | Date issued: _____ |

I do hereby swear or affirm that the above named student meets all requirements indicated for classification as a Florida resident for tuition purposes. I understand that a false statement will subject me to the penalties for making a false statement pursuant to 837.06, Florida Statutes, and that a false statement may subject the above named student to the penalties for making a false or fraudulent statement.

Signature of Claimant: _____ Date: _____

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| <p>NON-FLORIDA RESIDENTS ONLY (<i>Out-of-State Tuition</i>)</p> <p>I understand that I DO NOT qualify as a Florida resident for tuition purposes for the term for which this application is submitted, and if I should qualify for a future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.</p> <p>Signature of person NOT claiming Florida residency: _____</p> <p>State in which you last resided: _____ Date: _____</p> |
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Seminole State College of Florida recognizes that an individual's Social Security number is a unique form of identification that can be utilized to obtain sensitive information regarding that particular individual. However, the College must collect Social Security numbers in order to be able to properly perform its duties and functions as an educational institution and in order to ensure that such duties and functions are performed accurately and efficiently. The College is allowed to collect Social Security numbers in accordance with 119.071(5) (a), FS; and Section 1008.386, F.S.; IRC Section 25A and SBE Rule 6A-1.0955(3) (e) and FWS 34 CFR 668.36 (June 2011)